

Board Meeting of February 15, 2010

The meeting was called to order at 7:00 PM.

Board members present: Diana Hawley, Bill Tucker, Andrea Gilde, John Trainor, Karen Dryden, Beth High, Joan Ferrick, Joe Greenfield, Ed Campbell, James Richardson and Don Manges.

Board members absent: Dave Byler

Committee members and guests: Bill Dryden, Bill Chase, Babs Manges, John and Anne Bates

President's Report - Meeting was called to order by the President, Diana Hawley, who made the following report:

- Special thanks to Bill and Karen Dryden for the use of their house for the February BOD meeting. The snow made the use of the pavilion impractical.
- Special thanks were also extended to Bill Chase and the CI Plow Crew for all their snow removal efforts.
- An outside contractor was utilized on Tuesday, 2/9/10 to plow snow and widen the roads in preparation for the next storm, which again dumped nearly 12" of snow on the Isle. The money to pay the contractor was taken from the reserve account. The BOD agreed that this was a good move and money well spent.
- The President offered thanks to the BOD for their time and input regarding the Mason Lane winter road maintenance discussions.
- It was agreed to encourage residents who wish to voice issues to attend the monthly BOD meetings, rather than solely relying on e-mail correspondence.

Secretary's Report – John Trainor presented.

- The BOD agreed to add an additional bullet to the January Mason Lane road maintenance discussion, namely, *"Discussions also occurred about placing a caution sign at the head of the roadway (North entrance) when hazardous conditions exist (i.e. snow/ice, etc...). Nothing was finalized on this matter."*
- Once the above note was added, the minutes from the January 18, 2009 BOD meeting were approved and will be posted on the bulletin board & website.

Treasurer's Report – Update provided by Andrea Gilde.

Corrected revision of CICA 12/31/09 Treasurer's Report was distributed and reviewed for the following reason:

- The Money Market Reserve Account balance was corrected to show \$11,024.04. This balance reflected the \$1,000.00 transfer to checking.

Reviewed Community Maintenance Report with the following notables:

- The \$20.00 legal expense was for a safety deposit box.
- The printing and mailing expense was for the January newsletter printing.
- The community maintenance ramp account was repaid \$17,000.00 from incoming 2010 maintenance fees.
- The boat ramp replacement project will be paid from both the Community Maintenance Ramp Account and the CICA Ramp Account.

Review CICA Report with the following notables:

- Only bill in January was for electricity (\$25.02).
- Income began to be reported in January, 2010 as annual dues are received and posted.

Both the community maintenance and the CICA treasurer's reports were approved as written.

Committee Reports

Architectural Review - Bill Dryden, Chairperson

- No new approvals since the last meeting.
- A letter was sent to 271 Rolling Avenue concerning the misplaced shed. The residents were advised that the BOD wishes the shed be moved when the weather breaks. Also, the residents are required to submit a plot plan showing the new location prior to the moving as required by the ARC rules.

Beach - Joe and Jennifer Greenfield, Beach Chairperson(s)

- No report this month.

Bulletin Boards – Karen Dryden, Chairperson

- No report this month.

CICA Clothing – Still in search of a Chairperson (s)

- No report this month.

Community Events (CE) – Babs Manges, Chairperson

- Our first event in February was the Children's Valentine Party, to be held on February 13th at the Pavilion. This was canceled due to the last big snow and limited access to the Pavilion.
- We are now concentrating on the Progressive Dinner, which will be on March 6. Phyllis Doyle is the chair. Reservations need to be made for this event.
- The Mooring Inspection, March 27th, and the Mooring Set, April 10th. Community Events will provide coffee and donuts for those events. Karen Dryden and Pat Day are covering those events.
- The children's Easter Egg Hunt is scheduled for April 3rd. Diana Hawley is chairing this event.
- April 17th is the Annual Dinner being held at Bentley's. This year is a sit down dinner rather than a buffet. Iva Burroughs is the chair.
- Jennifer Greenfield is chairing the Annual Yard Sale, which will be held on April 24th.
- The next Community Events Meeting will be held on March 8, 2010 at the home of Phyllis Doyle.

4th of July – Bill and Pat Day, Chairpersons

- No report this month.

Snow Plowing and Grass Mowing – Bill Tucker, Vice President

- After the snow began to fall in 2009/2010, multiple requests came from residents to sign up for snow removal.
- It was jointly agreed by the committee and BOD to extend the deadline a couple weeks next season, but to strictly adhere to the cutoff date. For instance, the snow plowing sign up period may extend through the entire month of November, 2010. Contracts will be limited to the first 35 responders.
- During snow events, residents need to be aware that the first priority is the CI roads and second is the driveway contracts.
- A discussion occurred about compiling a list of services available in CI. For instance, 4WD vehicle operators for emergencies, snow removal services, yard work, etc... It was agreed to put a request for such service into the April 2010 Newsletter and then post the results in the October 2010 Newsletter, prior to the next winter season.
- Plowing the beach access road in large snow storms becomes a safety concern due to the drop off on the river side. It was agreed to purchase and install reflectors along the east side of the access road, prior to the next winter season.
- Driveway contracts with yard ornaments and low landscaping features need to either move or mark these items, prior to significant snows. Such items are in danger of being damaged at the owner's expense during plowing operations.

Sidebar Discussion on CI Dry Hydrant in Harbor:

- A brief discussion occurred regarding the dry hydrant in the harbor. It was noted that the fire department does not have this hydrant on their list as a serviceable hydrant.
- Additional comments were made that the hydrant is not functional.

Harbor – Bill Dryden, Harbor Master.

- It is hard to think about the Harbor when you are knee deep in snow.
- Reservations are coming in with thirty (30) received thus far.
- The record snowfalls may delay the start of the ramp replacement project, which was scheduled to begin around March 1, 2010. Stay tuned.

History – Pat Day, Chairperson

- Nothing new to report.

Legal – David Byler, Chairperson.

- In Dave Byler's absence, Bill Dryden presented the Legal Committee update.
- Regarding Mason Lane, the recent correspondence between Mr. Smith and CICA was delivered to Robert V. Jones, Esq. on February 2, 2010 for review and comments.
- The Legal Committee has not received any response from RVJ as of yet, which isn't a surprise considering the back-to-back snowstorms, which closed the courts and many offices.
- Additional responses to Mr. Smith's inquiries will not occur until RVJ's formal response has been received and reviewed by the BOD.

Library – Joan Ferrick, Chairperson

- Opening day for the library is planned for Saturday, April 17th.

Mowing and Maintenance – Bill Chase, Chairperson

Road Maintenance:

- Crews plowed community roads during the early February 2010 snowstorms. The effort to-date expended to handle the snow from these two storms by CI volunteers was:
 1. Community Roads – 56 hours
 2. Driveways - 17 hours
- A contractor contacted by the President of the Board pushed the shoulders of the roads back to give crews some plowing space for the 2nd storm. The plowing crews consisted of Sonny Hayes, Mike Szep, Art Wood, Chris Shelton, Jim Abel, John Bates, and myself (Bill Chase).
- Maintenance managed to get one of the larger potholes on Mason Lane filled just before the 2nd storm hit, using millings from the pile at Mowbray and Rolling. Mason Lane was opened after both storms from the south end to Don Smith's driveway. The north end of Mason Lane will be plowed as soon as it is deemed safe to do so.
- . This was accomplished after driveways were cleared because maintenance wasn't sure if the tractor would get hung up performing this task.
- General maintenance – trimmed the door on the entrance to the fuel tank yard to facilitate unlocking and locking the gate.

Light pole:

- Three (3) estimates for replacing the light pole at the harbor are in hand:
 1. DELMARVA Power - \$2000.00 (approximate based on verbal estimate)
 2. Progressive Services - \$1920.00
 3. Upper Bay Electric - \$1468.54
- The quotes are for a replacement 30 foot pole with a junction box and alligator eye light. The grounding wire and conduit will also be replaced. A mercury bulb will be installed.
- Bill Chase will clarify the following with the low bidder, Upper Bay Electric: liability insurance, pole type / size and the height above the ground once the installation is complete. This information will be e-mailed to the BOD with a decision to follow.

Membership – Jean Tucker, Chairperson

Recap:

- 2008 – One property owner (Crowetz) has not paid their required 2008 (nor 2009) maintenance fees, in foreclosure per Bill Dryden.
- 2009 Eight owners (11 lots) have not paid any maintenance fee and 3 owners only made partial payment. (Received 2009 maintenance fee and interest from 1 owner).
- 2010 – Invoices and forms were sent to all property owners including Mason exempt and renters the beginning of January.
 - \$10 added to Glacken invoice for mooring not removed from harbor by December 1 (mooring was delivered by CICA)
 - 2008/2009 past due maintenance fees plus 6% interest added to all delinquent invoices

2010 Responses to Date

- CI Community
 - Maintenance
 - Required 147 full (44%)
 - Optional (Mason Lane) 2 of 5 paid (40%)
 - Bath House 60
- CICA
 - Membership
 - Owner 118 of 302 owners (39%)
 - Renters includes 0 renter memberships
 - Shuffle Board 20
 - Boat Storage 46
 - Mooring Set & Pull 34
 - Mooring Pick up & Return 28
 - Donations/Late fees \$30.00

Newsletter - John Trainor, Secretary

- Work will begin in March to start compiling the April 2010 Newsletter.

BOD Nominating Committee – Bill Tucker, Chairperson

- No new volunteers (yet!). Updates to follow.

Pavilion Rental – Sara Hayes, Chairperson

- No report on rental activity.

Roads – Refer to Mowing and Maintenance report above.

Town Watch – Janet McKenna, Chairperson

- Diana Hawley touched base with Janet.
- No schedule has been posted for the 2010 season. However, plans are being made to submit a schedule.e
- Volunteers are needed to keep the program going.

Tractor

- The tractor is running fine, considering all the snow plowing.
- James Richardson will look into potential attachments for the tractor.

CICA Web Page and E-Mail – Diana Hawley

- 2010 forms have been posted to the web page.
- The BOD list has been updated.
- A note was added on the home page about the new mooring late fee.
- Fifty (50) people have signed up for the Hot Topics list so far.
- Please provide any updates to Diana / Gordon Hawley.

Community Member Questions and Answer Session

The following was discussed:

1. Residents are responsible for digging out their own mailboxes during snow events. Tractor drivers were advised not to shovel out mailboxes as this was out of their scope.
2. Residents were reminded not to throw snow back out into the road after the street has been plowed.

Review of Old Business

Road Maintenance Timeline:

1. Previously, the BOD agreed that this global road maintenance effort should be performed by the end of the fiscal year (June 30th, 2010), since it has been approved and budgeted. Bill Chase will discuss performing the work in June, 2010 with the contractors being considered.
2. Bill Chase still has this as an action item.
3. No follow up yet.

Upgrade on Pavilion Exterior Doors:

1. Joe Greenfield will purchase the new locks for the pavilion doors and install them.
2. No action yet.

Boat Ramp Project:

1. There is concern regarding the start time for the boat ramp project as a result of all the snow. Lots of melting is required.
2. Joe Greenfield and Art Wood will coordinate this activity with Bill Dryden.

Light Post at Harbor

1. Refer to update provided in Bill Chase' Mowing and Maintenance Report.

50th Anniversary of Chesapeake Isle:

1. The 50th anniversary celebration will occur after the Annual August Meeting.
2. BOD will host the event, not Community Events. The BOD will plan the event along with the help of any other interested resident.
3. A banner to commemorate the event needs to be designed.

Mason Lane Road Maintenance Discussion:

1. Refer to notes presented under Legal Committee section of the minutes.
2. No additional responses from the BOD will occur until RVJ provides a response and the response has been reviewed.

New Business**Complaint from Norman and Patricia Scott:**

1. Snow removal complaint from Norman and Patricia Scott was reviewed.
2. As a result of the complaint, pictures of the road were taken after the storm. These images were distributed for the BOD to review, including shots of Bennett Ave.
3. After review, it was determined that the road was passable and had been maintained properly.

The meeting was adjourned at 9:07 PM.

Next meeting will be Monday, March 15 at 7:00 PM at the pavilion.

Respectfully submitted,

John J Trainor, Secretary