

CICA Board Meeting

June 20, 2011

Board Members Present: Ed Campbell, Karen Dryden, Don Manges, Diana Hawley, Andrea Gilde, Pat Day, Joan Ferrick, John Reber, Joe Greenfield, Troy Gunden

Board Members Absent: John Trainor, Jim Richardson

Community Members and Guests Present: Bill Dryden, Brian Clare, Brad Fager, Justin Thomas, & Anne Bates.

The meeting was called to order at 7 p.m.

President's Report: Diana Hawley

- Thank all those who came out to help during the second clean-up on May 21. I sent an e-mail to the community and the turn-out was amazing. We were able to clear up much of the debris that accumulated.
- As mentioned last meeting, I developed a document with all of the community feedback we received regarding the purchase of a lawn mower and e-mailed this document to the Board and to Brad Fager, per his request. We will discuss next steps regarding the lawn mower during Old Business.
- Thanks to Sonny Hayes for organizing the road maintenance operation the week of June 6. I sent an e-mail to the community and distributed flyers in CICA tubes the week before the work was to be done to inform people. I also had conversations with residents on Pine Lane and Diana Way, as their roads were not included in this work.
- In typical road maintenance contracting work fashion, we had a bad storm following the completion of the work (on 6/12), causing significant damage to many areas. We received a complaint from Pat Scott on Rolling Avenue; I want to thank Sonny and the volunteers who helped him clean this area as well as some of the other areas around the community. Because we did not have the volunteer base and the appropriate equipment to correct this damage, we had S&M Paving return fix the remaining damage. I had sent an e-mail update to the community regarding this information.
- We will talk about the specifics of the road work and address any questions in the Road Maintenance section.
- Mosquito spraying: We received a question about the mosquito spraying from a community member, so I just want to update everyone about this. The mosquito

sprayer called Andrea last week to tell her that they had started early because of the warm and wet weather. They have sprayed twice so far, and are supposed to be spraying every other week but after 9 pm. He did mention that there are a lot of mosquitoes at the harbor. I have the guys name and number and will ask him to pay attention to that area.

- I received a complaint regarding the excessive amount of trash in Lot E-17. It is a violation of the Restrictive Covenants; I therefore contacted the owner and it is to be removed this week.
- Thanks to Phyllis Doyle and Kathi Lichtenstein for their work on the curtains in the pavilion, hanging pictures, and cleaning the floor.

Secretary’s Report: Pat Day

- Minutes for May 2011 were approved.

Treasurer’s Report: Andrea Gilde

- Treasurer’s Report for May 2011 was approved

CICA May 2011 Expenses	\$1293.23
May 2011 Income	1275.00
Checking Account Balance	10828.82
Reserve Account Balance	10097.71

Community Maintenance May 2011 Expenses	\$1,740.87
May 2011 Income	2291.50
Checking account balance	10374.25
Maintenance Reserve Account Balance	12174.89
Roads Account Balance	57432.13

Committee Reports:

Architectural: Bill Dryden

- Nothing new to report.

Beach: Joe & Jennifer Greenfield

Many Thanks:

- It's been a messy season so far at the beach, with not one, but TWO scheduled clean-ups. Many thanks to the volunteers who braved the heat (in more ways than one) during the second clean-up and controlled burn.
- Thanks to Gary Gilde, Luke Gilde and John Reber for putting in the swim buoys, screw piles and swim floats.
- Thanks to the Mistysyn family for taking the initiative to seal all the picnic tables.
- Thanks to Fred Berkeihiser for making the emergency repairs to the play structure.
- Another special thanks to the Friday clean-up crew (Jim Abel, Fred Berkeihiser, Bob Boyer, Dick Ullman and Don Manges) for continuing to fight the onslaught of beach debris on a weekly basis!

A few quick notes:

- We continue to find broken glass bottles in and around the fire pit. If you don't have respect for our beach, at least show some concern for the safety of the many children who frequent our beach. It's a sad day when you hear parents telling their children they need to wear water shoes when at the Chesapeake Isle beach due to the broken glass.
- Also, if you use the fire pit – please completely put out the fire when you're done for the evening. We've received reports of open flames still existing the morning after a party.
- Be considerate of your neighbors - please clean-up your trash after partying at the pavilion. Any trash overflow should be removed from the community beach / pavilion area. Additionally, please make sure the bath house doors are closed and secured and all shuffleboard equipment is returned and locked in the cabinet.
- One of the swings was damaged and must be replaced. Thanks to Joey Greenfield for donating one of his swings!

If anyone has any suggestions to improve our beach or pavilion areas and want to be part of the solution, please contact Beach Committee Co-chairs Joe and Jennifer Greenfield.

Bulletin Board Report: Karen Dryden

- Nothing new to report.

Clothing:

- Sold 1 shirt at the Ladies Brunch.

Community Events: Babs Manges

- Community Events met on June 13, 2011 at the Pavilion.
- Many thanks to Iva Burroughs for a successful Annual Dinner, Sue Seeley for Spring Clean up, Karen Dryden for Mooring Set , Pat Day for our May Social and Diana Hawley and myself for the Ladies Brunch. All of these events were well attended.
- The events coming up are the Community Drive to help the Mary Randall House in Elkton. This drive is between June 19 and July 4. Everyone should have received a flyer with items needed. Any questions should be directed to Phyllis Doyle.
- The 24th of June is our theme social headed by Dawn Campbell. Our theme is the 50's.
- We are planning a Pancake Breakfast for September. We need electric griddles. If anyone has one that we may borrow for the day please contact John Murch or me.
- Other events coming up this summer are "Socials", Ice Cream and Bingo. This fall will be our Yard Sale and Oktoberfest and Fall Clean up.
- Our next meeting will be held on August 8th at the Pavilion.

Fourth of July: Pat & Bill Day

- A meeting is scheduled for this Wednesday for the final arrangements. Most chairpersons have accepted the position this year.
- We will need assistance in setting up tents, tables, etc.

General Maintenance: Sonny Hayes

- No major problems or pending projects. If anyone is aware of items needing attention, please let me know.

Grass Mowing: Karen Dryden**OPEN LOTS**

- Twenty-nine contracts and payments received for CICA Seasonal Mowing to date.

- Three not paid to date – Lots are being cut and billed on a per cut basis and billed on a per cut basis.
- One lot in addition in the process of Bankruptcy – Cut and billed on a per cut basis.

LOTS WITH HOMES:

- Six Letters were sent out to full and part-time home owners reminding them of the Restrictive Covenants.
- Six Owners responded and had their lawns cut.
- One Lot with home and an adjacent lot (in possible foreclosure) is being cut and billed per cut.

***Note:** Letters were sent out in response to complaints that had been brought to the attention

Harbor: Bill Dryden:

- The Harbor is in its usual summer use mode, which can be busy.
- The broken lines on the Flag Pole have been replaced thanks to Wally Bullwinkle. He has also been busy with his Weed Whacker in and around the boat racks.
- Our next projects will be to redeck the Conversation Pit and repair the boat racks. The supplies needed are being priced out and will be purchased prior to the end of June.
- The storm swale outlet in the beach area has filled in and is diverting the water and washing out some of the Harbor Beach Area. I am looking for a backhoe to clean it out.
- Nine tons of debris has been removed so far this season.

History Committee: Pat Day

- Banker Boxes were donated by Andrea Gilde for the on-going compilation of information and file.

Legal Report: Bill Dryden

- Nothing new to report.
- Diana thanked Bill for investigating a complaint regarding suspected trash dumping and shoreline erosion on the beach area below the open space area near 288 Rolling Avenue. The trash debris was consistent with the debris that washed onto the shores of the beach and harbor. An inspection did not raise any issues that we need to address at this time.

Library: Joan Ferrick

- Everything going according to plan. The library is running smoothly and some more volunteers are needed before the end of the season.

Membership: Kathi Lichtenstein

- About 32 third notices were sent out the first week of June. I have high hope of an overwhelming response in getting overdue Maintenance fees paid.
- I now have the address of the mortgage company that owns the home on Rolling Avenue (Matysek Property), so a bill will be sent for not only the maintenance fees (574.66) but also for the grass cutting fees.

Newsletter: Pat Day

- The next newsletter is due for July. Please submit any information/articles you wish to include by July 8th.

Pavilion – Sonny & Sara Hayes

The pavilion is currently committed on the below dates in 2011:

- 6/11 6/12 6/18 6/19 6/24 6/25
7/3 7/4 7/9 7/15 7/23 7/24
7/2 7/30 8/5 8/13 8/26 8/28
9/10 9/24 10/15 10/29 12/17

Roads: Sonny Hayes

- **Road Maintenance** - The Board of Director's approved my motion to continue the milling process started last year. The work was completed on 6/9/11 at a total cost of \$26440. This included touching up Bennett, Racine and Rolling and the milling of Darrell, Arden, Cliffview, Gull Cir., Rollins, Mowbray, Caldwell and the south end of Mason. This work should eliminate the need for any immediate road work.

Roads Research Committee: John Murray

- Contract given to Brian Morgan last Monday. Diana added the language re the completion date. Work will begin within 2 weeks of the receipt of the signed contract, and is to be completed within 2 wks after start.

Town Watch:

- No volunteer chairperson

Tractor: Mike Burroughs

- Nothing new to report.

Web Page: Gordon Hawley

- Nothing new to report

Members' Issues:**DOGS:**

- Carol Farnese expressed concern via e-mail about dogs not being **on leash** and/or owners not cleaning up after their dogs. It will be emphasized in the July Newsletter that dogs are not allowed on the Beach at any time.

ATV:

- It has been noted that children and others are driving ATVs and Golf Carts unattended by an adult on main roads within the Community. This is definitely not allowed. Anyone observing a non-licensed vehicle being operated in an unsafe manner should contact the police.

Old Business:**Tax Restructuring: Brian Clare & Andrea Gilde**

- A motion was made to proceed with Thomas Jones as the CICA's new CPA and tax preparer and we will be forwarding all financials to him in the future.

Comcast Installation for CI: Justin Thomas

- Justin has been looking into getting cable or Fios to extend service to Chesapeake Isle.
 - Had investigated the Verizon upgrade of wiring. Still waiting for information from them.
 - Comcast is receptive. The cost is approximately 8 miles \$50K, 6- nine months for approval and then work on utility agreements. If it were to be approved, it would be approximately two and a half years to implement.

Beach & Harbor Erosion: Don Manges

- I contacted Cecil County Planning and Zoning. I reviewed the problem and was told that the issue should be handled by the Department of Public Works.
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- I contacted the CCDPW and met with John Hash, Stormwater Management Inspector. He gave me a copy of the Shore Erosion Control Guidelines for Waterfront Property Owners, published by the MDE Water Management Administration. Our problem is not in his jurisdiction and he told me to contact Tom Blair, Natural Resources Planner for the MDE.
- I contacted Tom Blair and he came out to Chesapeake Isle to review the problems on May 26th. We looked at both areas and his feeling was that we could correct the problems without his involvement since the corrective measures could be done above the mean high water mark. He recommended a rock revetment at the Beach with large stones. If we extend a revetment below the mean high water we would need a MDE permit. At the harbor he recommended removing the outer dingy racks and using stone revetment keeping it above the mean high water. However, if we wanted to continue the revetment down from Jacob's Nose, below the mean high water we would need a MDE permit. Tom said that for any proposed work above (landward) of MHW, Mr. Joe Johnson with Cecil County Planning and Zoning should be consulted to determine if the Chesapeake Bay Critical Area Buffer is impacted and if so, what mitigation requirements may be imposed.
- I called Joe Johnson and he said that there is a 110' buffer from the water in which they require a permit for any work. He would need a detailed engineering plan of what we want to do, to be submitted with a permit application. He told me to contact the Cecil Soil Conservation District (CSCD) to see if they could be of any help with plans.
- I met with Charles Hayes, District Manager of the CSCD. He said that I should get some contractors' recommendations. He could not recommend anyone and had no list of contractors. He suggested looking in water oriented publications to find them. The department that used to exist to help review these problems and developed plans, no longer exists. There may be low interest loans and/or grant money available but he doesn't know of any. He said a contact that may be worth pursuing is Dave Wilson. He used to work for the defunct Resource Conservation and Development group. Charles said that I should contact Laurel Crawford DNR Shore Erosion Control.
- I contacted Laurel Crawford of Maryland DNR Shore Erosion Control. She sent out Shawn Ryan to review the situation.
- Shawn was here from 10 am to noon on June 17th and reviewed the problems at

both the beach and harbor. The conditions at this time were that we had a 3 foot high tide peaking at about 11:30 am. The Northern most jetty was completely under water. The water was above the base of the eroded area at the beach. Shawn's original opinion, knowing that this was an unusually high tide, was that we should fill the area and plant grasses to create a buffer area similar to that on at the main beach. After seeing the affects of the wakes from four cruisers and one cruise line ship that went north on the Elk, he said that the buffer would not work. We could see the erosion taking place as we stood there.

- Shawn brought with him copies of the DNR Merlin Online Historical Shorelines of the beach and harbor areas as well as The Living Shoreline Protection Act of 2008. See www.mdmerlin.net for the data. His conclusion was that we should probably work with Joe Johnson to construct a stone revetment at the beach if we can stay above the mean high water. The erosion at the harbor was also reviewed. Shawn's opinion was that we should move the dingy racks to another location and fill the area with sand and grasses to form a buffer zone. He also noted that the solid walled boat launch will act as a jetty and may have to be cleaned out on occasion. In addition he said that the tall plants that look like bamboo are an invasive species. We can get a free 5 year permit to use the herbicide Rodeo to kill them. They keep light from reaching the undergrowth resulting in native plants being unable to survive. Shawn will be sending me several documents related to his observations.
- I have contacted Edward Howell, Inc. for a contractor's opinion. They will contact me after finding a suitable low tide day for an evaluation.

Dust Control for Roads: Don Manges

- Still researching.

Lawn Mower Purchase:

- Not to be added to budget at this time.
- Will be put out as a separate ballot, ensuring that all information is included on the ballot including financing.
- Motion presented to include the Kubota lawn mower in a ballot at the Annual Meeting. Approved.

FY 2011-2012 Budget Proposal:

- Motion made to present Proposed 2011-2012 Budget (approved by Board) at the Annual Meeting in August.

New Business

Harbor Master Vacancy (2012 Season):

- Bill Dryden retiring as of the end of the season. A notice will be included in the Newsletter.

Restructuring bylaws/budget: Troy Gunden

- Are we legally allowed to restructure and what will the cost be?
- Would we be allowed to change the By-laws to include non-members of CICA to be elected to the Board?
- These questions will be discussed with our attorney, Mr. Jones.

Any other remarks

- None

The next meeting will be on July 18th at 7:00 p.m. at the pavilion

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Pat Day
CICA Secretary