

**CICA Board of Directors' Meeting**  
**April 15, 2014**  
**7:00 p.m.**

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**Board members present:** Mike Beiter, Jim Carter, Phyllis Doyle, Ray Farnesi, Sonny Hayes, John Murray, John Reber, Chris Shelton, Justin Thomas

**Board members absent:** Joan Ferrick, Troy Gunden, John Murch

**Community members / guests present:** Karen & Bill Dryden, Andrea Gilde, Don Manges, Don Smith, Bill Woods

**President's report (Chris Shelton)**

First of all, thanks to the many volunteers and participants who came out in the miserable weather to support the 2<sup>nd</sup> Annual Anchors Aweigh 5K. This event raised significant funds for the community!

Spring and the return of warmer weather brings out the 4 wheelers, tractors and golf carts....and irresponsible use on our roads. The BOD really does not have much in the way of enforcement capabilities, but if you see your neighbors using these vehicles in an irresponsible way, please complain politely to them on a personal basis.

Spring will also bring dryer weather and increased traffic, please remember that our speed limit is 15 mph, for some reason sunshine seems to make people go faster! Be courteous and observe the posted speed limits for the safety of the residents and to do your part to help keep the road dust to a minimum.

Lastly, please watch and stop for school buses which are picking up or dropping off our children! Last week a child was almost hit while crossing the road to board a stopped school bus – fully stopped, lights flashing, flag extended. A maroon, F-150 pick-up truck, late 90's or early 2000's, single cab, non-factory wheels, Maryland license plate # 8AM5742 blasted past the bus at a high rate of speed narrowly missing the child. This vehicle may belong to someone in the neighborhood – if you know this truck, please let any BOD officer know the owner's identity.

**Secretary's Report (Jim Carter)**

Jim e-mailed the draft minutes to the Board on March 23, with a response deadline of three days. Final minutes were e-mailed to the Board on March 25, and were approved (10 yeas, 2 non-votes which counted as yeas,) with minor requested changes incorporated.

The final minutes were posted on the web site on March 26, and on the beach and harbor bulletin boards on March 28.

**Treasurer's Report (Justin Thomas / Andrea Gilde)**

Justin presented and reviewed the March CICA Monthly Treasurer's Report providing an overview of the income and expenses.

Income:

    \$ 160.00 – boat storage

    105.00 – keys

300.00 – memberships  
305.00 – mooring fees  
3968.00 – grass mowing  
2100.00 – 5K

Expenses:

\$ 28.72 – electricity  
336.85 – wheel, tire and differential repairs for tractor; Kubota mower maintenance  
(split with Community Maintenance)  
200.00 – 5K postcard printing  
195.55 – Kubota mower payment (31 payments remain)

Justin presented and reviewed the March Community Maintenance Monthly Treasurer's Report.

Expenses:

\$ 152.50 – hand tools – shovels, rakes, etc.  
31.26 – electricity  
350.00 – contracted snow plowing while tractor was being repaired  
Many thanks to Tereszczuk Construction for this discounted service!  
510.43 – new yokes for the floating dock, new tow strap (harbor)  
(100.00) – payment – reimbursement of legal fees  
336.00 – tractor and mower repairs – split with CICA

A motion was made and seconded to approve the Treasurer's reports for February. All in favor.

**Committee Reports**

- Anchors Aweigh 5K (Andrea Gilde, Diana Hawley, Chris Shelton)  
Again, many thanks to all who sponsored, volunteered and participated in this event.  
The Community made a net profit of \$ 1395. from this event.

Many thanks to our corporate sponsors!:

Beiler-Campbell Realtors & Appraisers  
Blue Cheetah Sports Timing  
Body Force Training Facility  
Captain Chris' Crab Shack  
Central Air Duct Cleaning  
Chesapeake Bay Golf Club  
Herr's  
Tereszczuk Construction

Phyllis Doyle thanked Chris and the committee for the donation of leftover fruit to the Outreach Office at St. Mary Anne's Episcopal Church in North East.

- Architectural Review (Bill Dryden)  
No activity for the month.

- Beach (Jim Carter)

The Spring Clean-Up Day at the beach is scheduled for Saturday, April 26, starting at 8:30 am. at the Pavilion.

I have a list of tasks to be addressed but would like to hear from other residents with their suggestions for the day. Contact Jim at: [jtcarterphoto@comcast.net](mailto:jtcarterphoto@comcast.net)

- Beach Erosion (Don Manges)

After being told that no permits were required for the project, the County decided that we should have a Building Permit in addition to the Critical Area Buffer Management Plan Application. The permit is primarily for the County DPW, so that they have a record of what is happening at the site. After walking a 5K in the County Administration building between 4 departments, all the required paperwork was submitted. The permit was approved and was picked up on 4/14/14 (cost \$90).

Christy Michaud is in the process of obtaining the cost for the plants. She has requested that one of the trees that we are planting be picked-up at the UofD plant sale next week. I will find a volunteer or borrow a trailer.

I have two contractors lined up to give us new proposals. One has already reviewed the project and the other will be out this week.

- Bulletin Boards (Karen Dryden)

The March Board Meeting minutes were posted on March 28; no other activity for the month.

- CICA Clothing

There are leftover 2<sup>nd</sup> Annual 5k tee shirts available for \$15 each. These are very nice shirts for warm weather, or exercise purposes, "Dry-Tech" fabric.

Special offer! Buy one 2<sup>nd</sup> Annual 5k shirt and get a large 1<sup>st</sup> Annual 5k shirt *free* – hurry, only three 1<sup>st</sup> Annual 5K shirts left – large only!

- Community Events (Pat Day / Sue Seeley)

First and foremost a vote of appreciation goes to Karen Dryden for giving the Community Events report for the March, 2014 Board of Directors Meeting as the two co-chairpersons were out of town.

Thank you to all the hardy men who came out to assist in the Harbor Mooring Set and to Karen Dryden who prepared coffee and donuts for them. This seems to be the kick-off for the coming spring.

We are back and are looking forward to a busy month in the Isle. Going forward the Easter Egg Hunt, chaired by Diana Hawley, is scheduled for Saturday, April 19<sup>th</sup>. This event is open to all children in the Isle. A Hot-Topic has been sent out to inform the community.

Spring Clean-Up is Saturday, April 26<sup>th</sup>. Please plan to arrive early with tools in hand with your name on them. Pizza will be served afterward around 11:30.

Kathi Lichtenstein is chairing the Spring Yard Sale this year on May 3. So clean out the garage and basement and put it out in the drive so that you can have room to store more! Please let her know if you plan to participate. A Hot-Topic will follow to give all the information required.

Another Hot-Topic has been sent to remind CICA members that the Annual Spring Dinner is around the corner on May 17<sup>th</sup>. The chairperson is Polly Carter and any questions should be addressed to her at: [pylecarter@comcast.net](mailto:pylecarter@comcast.net)

As usual we invite any members who are interested in helping out with upcoming events to contact Pat Day (9432) or Sue Seeley (0025). We NEED volunteers and appreciate the help and ideas!

- Fourth of July

No activity for the month.

Bill and Pat Day have retired from chairing this annual event, there may be two other volunteers willing to take over – watch for updates!

- General Maintenance / Erosion (Sonny Hayes)

No major activity. Sonny will be contacting the highway department for some additional Millings – we have some available but will need more.

- Grass Mowing (Karen Dryden)

OPEN LOTS:

(38) CICA Seasonal Contracts (representing 41 lots) were sent out March 6, 2014  
(Balance of lots are being maintained by owners or are not cuttable).

(27) Contracts and payments received for CICA Seasonal Mowing to date.

MOWING OF LOTS WILL COMMENCE IN APRIL

- Harbor (Bill Dryden, Interim Harbormaster)

We had a successful mooring pick-up and inspection on March 22<sup>nd</sup> and Mooring Set on April 5, 2014.

We have (48) Mooring Reservations and Storage reservations for (32) dinghies and (22) kayak/canoes. The number of kayaks and canoes keeps increasing; we will probably need to build some additional racks soon to keep up with demand.

Kingfisher Pile Construction Co. arrived on April 11, 2013:

1. The two broken pilings have been replaced on the Ramp Pier.
2. The four pilings at the end of the Fishing Pier have been straightened and reset.  
(they were not broken)
3. We needed eight (8) new pilings on the land side of the Fishing Dock instead of six (6) and they have been installed.
4. When the cross stringers have been installed, we can finish our deck repairs and install the walk ramp.

One of the floating docks on the Ramp Pier has been put in place. The second one and the Fishing Pier Floating Dock should be attached before this weekend.

The repairs to the Fishing Dock will make it safe for use but it will need replacing in the next two (2) to three (3) years. The contractor's estimate to replace the dock is \$35,000.00.

Bill suggested that we start setting aside a fund for future dock replacement

A lot has happened at the Harbor since our last Board Meeting thanks to the Hard Working Harbor Crew.

The harbor crew is aging – we need some younger volunteers to help with this important task! AND, we need a permanent harbor master!

- History (Pat Day)  
No activity for the month.
- Legal (Bill Dryden)  
No activity for the month.
- Library (Joan Ferrick)  
No activity for this month. Opening Day at the library will be Saturday, May 3, 2014 (the same day as the Community Yard Sale).
- Membership (Karen Dryden)  
**2009 – 2011 MEMBERSHIPS:**
  - (5) - Lot owners have not responded or paid two years or more prior to 2012  
(Hill (2)\* Jewell, Lam, Miller)
    - \*Property has gone to foreclosure – lien may be wiped out
    - (3) Liens placed against owner (Jewel, Lam & Miller)
    - (2) In foreclosure (Hill (2) Lots)  
**2012 MEMBERSHIPS:**
  - (315) – Lot owners have paid their Maintenance Fees for 2012 to date (97.52%)
  - (242) – Of those paid have joined the Association
  - (7) – Lot owners have not responded or paid 2012 Fee.
    - (3) Lien placed against (Foley/Jones, Lam & Miller)
    - (3) Foreclosures took place – payment not received to date (Originally Jewell & Shaw properties – Shaw property (final payment was received from the bank (This was a small portion of what was due)
    - (2) In foreclosure - Hill (2) lots  
**2013 MEMBERSHIPS:**
  - (308) – Lot owners have paid their Maintenance Fees for 2013 to date (95.35%)  
Plus (4) Mason Lane owners
  - (220) – Of those paid have joined the Association.
    - (3) - Remaining past due for 2013 turned over to R. V. Jones, Esq. for legal

action (Quinn-3 lots) Court Hearing cancelled – paid 2013 Maintenance Fee and now owes us the legal fees. (Partial payment has been received to date)

**2014 MEMBERSHIPS:**

(265) – Lot owners have paid their Maintenance Fees in full for 2014 to date -82%)  
Plus (5) Mason Lane Owners  
Plus (5) – Partial payment  
(201) – Of those paid have joined the Association

**\*PAYMENTS WERE DUE ON FEBRUARY 15, 2014**

**\*(55) 2ND NOTICE WERE SENT OUT APRIL 15, 2014 TO PAST DUE LOT OWNERS FOR 2009 - 2014. (INCLUDING 6% INTEREST)**

**\*\*\*BATH HOUSE & SHUFFLE BOARD KEYS HAVE BEEN ORDERED AND WILL BE DISTRIBUTED ON APRIL 26, 2014 AT SPRING CLEAN-UP.**

- Newsletter  
The next newsletter will be in published in the very near future – watch for your copy!
- Nominating (Diana Hawley)  
Need a chair. I think it should be a board member.
- Pavilion Rentals (Sonny Hayes)  
The pavilion is currently committed for **Community** and private events on the below dates for 2014:  

<b>3/29</b>	<b>4/19</b>	<b>4/26</b>	<b>5/3</b>	<b>5/10</b>	5/17	<b>5/23</b>	6/2	<b>6/7</b>	6/14	6/21
<b>6/27</b>	6/29	<b>7/4</b>	7/12	<b>7/18</b>	<b>7/25</b>	7/26	<b>8/8</b>	<b>8/22</b>	<b>8/24</b>	<b>8/30</b>
8/31	<b>9/27</b>	<b>10/11</b>	<b>10/25</b>	<b>12/13</b>						
- Road Maintenance (Sonny Hayes)  
The roads are in really bad condition and we will work on them once the snow has stopped and I am back in MD. There has been no change to the maintenance log since it was last submitted, except for the road work that Chris Shelton performed. I can be reached at 410-287-7588 if there are any problems or concerns.
- Roads / Drainage Improvement and Planning (John Murray)  
Work is advancing.

**Harbor Rolling Racine Intersection** will re- graded per the S&M Contract the week ending April 18<sup>th</sup> or the beginning of the week of April 21<sup>st</sup>. weather permitting.

The **Bennett and Rolling Intersection** will be completed, including the seeding at HRR the week of April 28<sup>th</sup> – May 2<sup>nd</sup>, again weather permitting.

The field work for the AES Survey has been completed for **Mason Lane**. Upon receipt of the CAD document, Eric Sturm will field check it for accuracy before completing his design work for this phase. He will then complete and submit the MDE application. The estimated submission date is April 28<sup>th</sup> – May 5<sup>th</sup>.

There is no way to anticipate the response time from MDE. We are hoping for a 60 day turnaround of June 30<sup>th</sup>- July 7<sup>th</sup>.

- Tractor (vacant)  
The position of Tractor Committee chairman is vacant. In the event we cannot find a new chairman, we will need to contract for professional maintenance for the tractor and mower.
- Web page / e-mail (Gordon Hawley / John Reber)  
Routine updates continue to be performed. Please report any additional web site revisions to Diana Hawley. [chesapeakeisle.secretary@gmail.com](mailto:chesapeakeisle.secretary@gmail.com)

**Community Members Issues** (*Community members present at the meeting who have questions or issues to bring before the Board were given the opportunity to speak.*)

The Board welcomed Bill Woods, 56 Rolling, to the community.

Property owners and residents are reminded that all Board meetings are open meetings and visitors are always welcome.

### **Old Business**

#### **Community Signs**

Don Manges has been updating the community sign for some years and wants to retire. This position entails keeping the community sign up to date as to upcoming events, Board meetings, etc.

Anyone interested in taking over this position, please contact Don or any Board member! Community storage space is available for the various sign materials if you do not have space in your home.

#### **Dead Tree Near Bathhouse**

As reported in the October and November minutes, Sonny contacted the Superintendent at Elk Neck State Park regarding this tree. They met and the Superintendent also believes the tree is on the Park property and needs to be removed.

The Park Superintendent has contacted their surveyor to confirm the tree is on Park property; however, the surveyor has not yet been out to confirm "ownership" of the tree.

Justin Thomas has contacted Robert Bailey, Park Superintendent, Robert is still waiting on the arrival of the surveyor – but has not forgotten about our dead tree!

*Post Meeting Note: Chris reported that a State Park surveying crew was in this area on 4/17/14; so hopefully we will have an answer soon.*

## **BUDGET COMMITTEE**

Committee volunteers are: Bill Dryden, Andrea Gilde, Diana Hawley, John Murray, John Reber, Chris Shelton and Justin Thomas.

This Committee has met several times in the last month and is making good progress on next year's budget.

### **New Business**

Upon the Board's arrival at the pavilion for this meeting an extension cord was found connected to a pavilion electrical outlet. The cord led to an area across the Beach Road where there had been some extensive tree pruning done. Significant amounts of yard waste were left behind.

This raises several issues:

- 1) Use of the pavilion electricity for private purposes is not permitted. All outdoor outlets at the pavilion have been turned off.
- 2) The Board is investigating the ownership of the trees which were pruned – they may be on Community property and should not have been pruned without the permission of the BOD.

**Meeting adjourned:** A motion was made to adjourn the meeting; all in favor. The meeting was adjourned at 7:54 pm.

The next monthly Board meeting is scheduled for Tuesday, May 20, 2014, at 7:00 p.m. at the Pavilion.

Respectfully submitted,

Jim Carter, CICA Secretary