

**CICA Board of Directors Meeting
January 16, 2018
7:00 p.m.**

Board members present: Mike Beiter, Vicky Garvey, Joe Greenfield, Diana Hawley, Cindy Mistysyn, Kathy Reilly-Naumovich, Christopher Shelton, Christine Valuckas, and Bill Wood.

Board members absent: Rob Martin, John Murray and Justin Thomas.

Community members / guests present: Shachar Gilad, Andrea Gilde, Jack and Sue Steczak and Alex Szep.

Pledge of Allegiance

The meeting was called to order at 7:00 pm. The Pledge was led by Chris Shelton.

Date of Approval and Distribution of Minutes Report (Christine Valuckas)

The December 19, 2017, minutes were approved by the Board of Directors on January 9, 2018, and posted to the website on January 10. Minutes were also posted at the pavilion and harbor bulletin boards on January 13.

***Approval of Agenda (Chris Shelton)**

Agenda was amended to move the discussion on Jacobs Nose Erosion Control from Old Business to Committee Reports – Shoreline Erosion. The agenda, as amended, was approved by the Board.

President's report (Chris Shelton)

Chris Shelton reported that vandalism (mostly theft of cash/change) has been reported in approximately 13 unlocked vehicles within our community to date. Thefts have occurred as far north as the VFW in North East, so this is not confined to Chesapeake Isle. Maryland State Police have been notified in most instances by vehicle owners; the Board also recently requested an increase in patrols of our community. Residents are encouraged to lock their vehicles. (Community members are encouraged to contact the Maryland State Police or the Cecil County Sheriff's Office regarding illegal behavior or vandalism to personal property. The CICA Board of Directors does not have jurisdiction over such incidents.)

***Treasurer's Report (Andrea Gilde, Bookkeeper)**

Andrea presented the CICA Financial Report and Community Maintenance Financial Report for the fiscal year beginning July 1, 2017. As of December 31, CICA Year to Date (YTD) income totaled \$8,252.94 and expenses totaled \$10,431.32. The month of December income was \$1,972.94 and expenses were \$1,582.32. The checking account balance was \$20,113.39 and the reserve account balance was \$19,412.32 for a total of \$39,525.71 at the end of December.

As of December 31, YTD Community Maintenance income totaled \$17,600.60 and expenses totaled \$50,081.48. The month of December income was \$15,918.14 and expenses were \$5,262.89. At the end of December, the checking account balance was \$14,147.10 and the reserve account balance was \$38,941.52 for a total of \$53,088.62.

For the benefit of community members in attendance, Andrea also provided a brief explanation of the difference between the CICA and Community Maintenance financial reports and budgets. The Treasurer's report was approved as presented. A detailed report of CICA and Community Maintenance income and expenses is posted on the CICA web site.

Community Comments (Chris Shelton)

1. Sue Steczak – Rolling Ave

She expressed concern over discontinuation of Newsletter. The Board members as well as Shachar Gilad, who is one of the volunteers producing the Newsletter along with Kim Schmidt, informed Sue that the Newsletter IS continuing to be published and that the January issue is due out shortly. Both our community Facebook page and website also have a great deal of information about our community and its events.

Committee Reports

Anchors Aweigh 5K (Andrea Gilde, Diana Hawley, Chris Shelton)

This event will be held on Saturday, March 17, at 10:00 am. Registration for this event is now open. Anyone is invited to attend by signing up online or by returning the paper registration with payment. Links for both can be found on chesapeakeisle.org under “Latest News.” Details are included in the winter newsletter.

Various participation options are available, as follows:

- 5k (race only): \$25
- 5k (race plus post-race party, (food and beer, must be 21+): \$35
- 5k (race plus post-race party, (just food, ages 10+): \$30
- 5k (race plus post-race party, under 10): \$25
- Post-race party only (food and beer, must be 21+): \$15
- Post-race party only (just food): \$10 (under age 10 is \$5)

T-shirts and bibs will be given to race participants only. Additional t-shirts can be purchased at \$10 each.

We already have five sponsors (Chris Shelton [Blue Cheetah Racing], Mike Beiter [Central Air Duct Cleaning], Ed Campbell [Beiler-Campbell Realtors and Appraisers], Ray Farnesi and Carol Bisconti [Farnesi Travel], and Herr’s). Minimum sponsorship is \$250 cash or in-kind. Logistics for food and the post-race party are continuing. John Reber has volunteered to help with this effort. Volunteer for course marshals are also needed. Contact dianahawley@gmail.com if you would like to be a sponsor or help the day of the event.

Architectural Review (ARC) (Bill Dryden)

Re: 35 Caldwell Road – Andrew Shaw

To date, Bill Dryden has not received a reply to his letter of December 1, 2017, concerning the information needed before the approval process can begin regarding the Shed that has already been placed on the property. However, Chris Shelton informed the Board that he received a letter on December 4, 2017, from Mr. Shaw which he will share with Diana Hawley. They will discuss and then determine how best to respond.

The Board of Directors concurred at its December meeting that the shed needs to be relocated to comply with County and Community requirements.

Beach Committee (Jim Carter) – Nothing to report.

Bulletin Boards (Karen Dryden) – Nothing to report.

CERT (Chris Shelton) – Nothing to report

Community Events (Sue Seeley – Adult Events & Angie Thomas – Children’s Events) – Nothing to report.

Fourth of July (Diana Hawley & Andrea Gilde) - Nothing to report.

General Maintenance / Erosion (Jim Carter & Bill Wood) - Nothing to report.

Grass Mowing (Karen Dryden) - Nothing to report.

Harbor (Marc Beckert) – Nothing to report.

History (Pat Day) – Nothing to report.

Legal (Bill Dryden)

Re: NESTOR ARABEJO - CLAIM AGAINST DECEDENT'S ESTATE \$2,755.84 - ROAD PAVING & MAINTENANCE FEES
As advised earlier, our attorney filed a claim against Nestor's Estate for past due monies due CICA. We have been advised by the law firm handling the Estate that **our request has been disallowed**. This is a very small Estate and we did not have a second lien.

Library (Kathy Reilly-Naumovich / Joan Ferrick) – Nothing to report.

Membership (Karen Dryden)

2018 MEMBERSHIP:

(118) – Lot owners have paid their Maintenance Fees in full for 2018 to date (36.64%)

Plus (1) Mason Lane Owner

(84) – Of those paid have joined the Association (71.18%)

2018 Invoices were sent out November 19, 2017 and 2018 Invoice Payments are Due February 15

Newsletter (Kim Schmidt)

Work has begun on the winter newsletter. The goal for electronic distribution is 1/23. Paper distribution will follow within the week of electronic. Email: kschmidt.1969@hotmail.com or shachar3861@gmail.com

Nominating (Justin Thomas)

Three current Board members will have reached term limits at the end of the year (July 2018), leaving at least 3 vacancies. Contact Justin Thomas if you are interested.

Pavilion Rentals (Sonny Hayes) – Nothing to report.

Roads Improvement and Planning (John Murray)

Caldwell Rd. - The pavement adjustment at the Day property has been made. We will have to wait for warmer weather and a good rain to check it. Any further adjustment and repair to Caldwell if necessary will need to wait till spring. Still remaining to be accomplished is the grate at the outfall pipe, and some minor dings to be filled.

Road Maintenance and Drainage (John Murray) – Nothing to report.

Shoreline Erosion (Justin Thomas)

Alex Szep attended the meeting and affirmed his commitment to lead the Jacob's Nose Erosion Control project following the Operation and Maintenance Plan previously agreed to by the County and Community. (John Murray, a professional landscape architect, recently provided suggestions on the height and type of plants that

can be used to control erosion.) It was noted in the meeting that County permits are not required to proceed with this work which is expected to begin in late February or early March pending weather conditions.

Alex will work with Justin and Joe Greenfield to develop a hold-harmless agreement for volunteers and clearly define the scope of work. It is their intention to recruit approximately 12-15 volunteers using Facebook, email and direct personal contact.

Again, it was affirmed by the Board that it is in the best interest of the community to continue maintaining the Jacob's Nose area for the safety and preservation of the community.

Web page /Technology (Diana Hawley) – Routine updates continue. Contact: dianahawley@gmail.com.

Old Business

Storage Unit: Lam Property, 18 Gull Circle

The County is still on track for a February 20, 2018 injunction hearing as the owner has failed to remove the Storage Container from the rear of his property. Bill will monitor this until its conclusion.

Maintenance Yard: Diana Hawley will contact Jim Carter and ask for his help to inventory the equipment and materials remaining in the maintenance yard.

Oil tank replacement: Nothing to report.

New Business:

Snow/Ice Road Conditions – Community members concerns sent to the Board via email were discussed. Chris reiterated that plowing starts when 3 inches of snow have accumulated and that we are not equipped or budgeted to treat or salt our private roads. Doing so is expensive, time consuming, and may bring harm to vegetation and animals.

Announcement of next Board Meeting:

The next monthly Board meeting is scheduled for Tuesday, February 20, 2018, at 7:00 p.m. at the Pavilion.

***Adjournment:** The meeting was adjourned at approximately 8:10 pm.

*Indicates voting item.

Respectfully submitted,
Christine Valuckas, CICA Secretary