

DRAFT
Chesapeake Isle Civic Association
52ND ANNUAL MEETING OF CICA MEMBERS
at the Pavilion
August 24, 2025 @ 2:45 p.m.

Board members present: Janice Beiter, Kyle Bottorff, Rich Crowe, Dane Hendrix, Lori Hill, Alice Moore, Rich Vindler, Lisa Schill, Candy Wallace

Board members absent: Bob Resch, Julie Rosario, Justin Thomas

Community members / guests present: Approximately 55 community members

9 Board members were present at the Pavilion. In addition, approximately 55 community members attended in person. 8 Proxy votes were received in sealed envelopes for individuals who were unable to attend the Chesapeake Isle Civic Association Annual Meeting. The proxy votes were counted on the day of the meeting in accordance with the published guidelines.

Call to Order

The meeting was called to order at 2:45 pm at the pavilion by Janice Beiter, President.

President's Report (Janice Beiter)

Janice thanked the Board members, committee chairs and community volunteers for their time and labor during the past year, with special thanks to those CICA Board members who have served our community and are ending their term on the Board. These include Justin Thomas and Rich Vindler. Janice provided the following comments on each;

- Justin Thomas has served 2 terms (6 years) on the Board and has served as our Legal Counsel representative. This was Justin's 2nd 6 year run to serve this community in a leadership role. During this past stretch, he decided to add two children into the mix of his busy life. He also was regularly active in all the CICA shoreline erosion issues over the years. He has such an extensive knowledge of our community history which makes it invaluable as different legal questions/issues arise. He has agreed to continue chairing the CICA legal committee. Justin has been an invaluable behind the scenes technology person for numerous years and just recently got CICA a new modem for the pavilion. Thank you, Justin, for everything that you do for this community.
- Rich Vindler served 1 term (3 years) on the Board. He has been an invaluable help to Art Wood on our Shoreline Erosion Committee. He has also been at every impromptu and scheduled meeting for our Roads and Drainage and Tree ROW project. He is always helping Jim at the beach/pavilion and all the harbor projects. I could go on and on but I know he would not like that. Thank you, Rich, for everything that you do for this community.

Additionally, Janice thanked the following committee chairs for all their work.

Welcome committee for new members – Polly Carter & Kim Vindler

Progressive Dinner – Dawn Campbell

Easter Egg Hunt – Angie Thomas

Spring & Fall Cleanups – Polly & Jim Carter

Community Yard Sale – Rich Crowe

Annual Ladies Brunch – Cindy Mistysyn

Summer Socials – Sue Seeley

July 4th – Diana Hawley

Chili Cookoff – Polly & Jim Carter
Halloween party – Angie Thomas
Wine & Cheese Party – The Moll's
Christmas Caroling – The Hawley's
Christmas Decorating Contest – Sandy Martin

Janice reminded all Board members (including all newly elected members) to meet after the conclusion of the Annual Meeting to elect new officers for the coming year.

***Secretary's Report (Kyle Bottorff)**

A copy of the minutes from the last Annual Meeting convened on August 25, 2024, were distributed via email to the entire community for review and posted on the Chesapeake Isle website. Hard copies were available at the meeting. Comments, questions, additions, or deletions were solicited from those in attendance. Hearing none, a motion was made and seconded and passed via a hand vote and proxy vote to accept the CICA Annual Meeting Minutes from August 25, 2024, as written.

***Treasurer's Report (Dane Hendrix, Treasurer and Andrea Gilde, Financial Representative/Bookkeeper)**

Dane presented the CICA Members Financial Report for Fiscal Year 2025 ending June 30, 2025. A copy of the report was provided to all members electronically via email and on the Chesapeake Isle website in addition to a paper copy to in-person attendees. He highlighted the budget, total revenue, total expenses, and ending balances. The total budget for the fiscal year was \$19,176.00. As of June 30, the CICA Membership income totaled \$19,771.11, interest income was \$348.04, and expenses totaled \$13,672.89. At the end of June, the CICA checking account balance was \$17,580.91 and the reserve account balance was \$52,153.91, of which \$16,400.00 was restricted for equipment replacement, for a total combined cash balance of \$69,734.82.

Questions were solicited from the attendees. Hearing none, a motion was made, seconded, and passed via hand vote and proxy votes to accept fiscal year 2025 CICA Members Financial Report with all "in favor" and 0 against. The detailed report on income and expenses will be posted on the CICA web site.

Committee Reports – None provided at the Annual Meeting. Janice directed members to review the monthly minutes posted on the website for updates on committee work.

Old Business: None

New Business:

Bylaw Amendment Ballot Results – (Janice Beiter)

Candy Wallace hosted non-board members Kim Schmidt and Christine Valuckas to count the submitted ballots received from CICA members concerning the proposal to change the date of the CICA and Community Maintenance meetings from the 4th Sunday in August to the 3rd Sunday in May. The ballots were counted during the board meeting and the proposal passed by a large margin. 74 Ballots were submitted with 72 voting in favor or changing the date, 1 opposed, and 1 that was ineligible due to not being a CICA member.

Board Nominees/Election of CICA Board Members (Janice Beiter)

Two new board candidates, Joe Greenfield and Jessica Klinger were nominated by the Nominating Committee to replace Directors Justin Thomas and Rich Vindler who completed their terms. Two existing Board members, Lisa Schill and Lori Hill, were nominated to serve a second three-year term.

Each candidate was introduced and shared a few comments with the community. Since there are only four candidates for the four Board positions, a motion was made to approve all four nominees as a group. The motion was seconded and passed via voice and proxy votes with all votes “for” and 0 “against”. Janice noted that this will be Joe Greenfield’s third time serving on the Board!

Janice thanked Justin and Rich for their service to the community and all their work, ideas, and feedback over the years and thanked Joe and Jessica for agreeing to serve on the Board and to Lisa and Lori for continuing their service on the Board.

Proposed Budget Presentation and Vote (Dane Hendrix)

The Budget Committee consisted of President Janice Beiter and the following 6 CICA members: Lisa Schill, Dane Hendrix, Kim Schmidt, Christine Valuckas, Andrea Gilde and Bill Osborne. Budget requests and supporting information were received from each committee by mid-March. The committee met twice during April and presented their proposed budget during the May Board meeting. The proposed budget was unanimously approved by the Board during the June Board meeting. Janice informed all that the vote during the annual meeting regards the approval of the FY2026 budget.

Dane presented the proposed fiscal year 2026 Budget for CICA Members which totals \$18,601.00 based on the income from memberships and limited activities/events. Dane reminded attendees that the membership fee remains \$25 for FY2026.

Questions and comments were solicited from the community members in attendance. Hearing none, Janice Beiter requested a motion to approve the proposed budget for FY2026 as presented. A motion was made, seconded, and ballots were distributed (one vote per household) to “approve” or “not approve” the proposed budget. After explaining the process for voting, Janice called for a break to allow time for all owners present to vote and for the ballots to be counted. The meeting was reconvened after the ballots were counted. The results of the voting ballots and proxy votes were 42 approved (7 proxy and 35 in person votes) and 0 opposed. Therefore, the FY2026 Chesapeake Isle Civic Association Budget was approved as presented.

Adjournment:

Janice announced that all Board members (including all newly elected members) will meet after the conclusion of the Annual Meeting to elect new officers for the coming year. The meeting was adjourned at 3:08 pm.

Respectfully submitted,
Kyle Bottorff, CICA Secretary

Record of motions

Karen Dryden moved that the secretary’s report be approved.

Alice Moore seconded the motion.

Polly Carter moved that the fiscal year 2025 treasurer’s report be approved.

Rich Vindler seconded the motion.

Vicky Garvey moved to approve all four nominees for board positions as a group.

Diana Hawley seconded the motion.

Greg Schill moved that the fiscal year 2026 proposed budget be approved.
Candy Wallace seconded the motion.

Karen Dryden moved that the meeting be adjourned.
Peggy Bottorff seconded the motion.